

FEE REFUND POLICY 2024-25


The Mangalayatan University has evolved Academic Fee Refund Policy as per the guidelines issued by the University Grants Commission vide notification "D.O No. F 2-71/2022(CPP-II), Dt. 03 July 2023". The UGC guidelines issued vide notification on Refund of Fees and Non-Retention of Original Documents Dated October, 2018 have also been taken into consideration while evolving the fee refund policy of Mangalayatan University, Aligarh

A full refund of fees shall be made by the University on account of all cancellations of admission/migrations of students up to 30 September 2024 and with a deduction of not more than Rs 1,000/-, as a processing fee, as a processing fee, up to 31 October 2024.

For any admission schedule extending/commencing beyond/after 31 October 2024, the Mangalayatan University, Aligarh shall follow the following five-tier system for the refund of fees remitted by the student".

Sr. No.	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received in the University.
(1)	100%	15 days or more before the formally-notified last date of admission.
(2)	90%	Less than 15 days before formally-notified last date of admission.
(3)	80%	15 days or less after the formally-notified last date of admission.
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission.
(5)	00%	More than 30 days after formally-notified last date of admission.

The Fee shall be refunded by the University to an eligible student within 15 days from the date of receiving a written application from him/her in this regard.


(Registrar)

CC:-

PA to Vice-Chancellor for his kind consideration
Pro Vice Chancellor
Finance Office
Dean, Academics
Joint Registrar (Compliance)
All Deans/Director/HoDs/Faculty/Staff

Registrar
Mangalayatan University
Beswan, Aligarh