

**Minutes of the Meeting of Board of Studies of the Centre for Distance and
Online Education – 07/12/2024**

A meeting of the Board of Studies of the Centre for Distance and Online Education (CDOE) was held on Saturday, the 7th December, 2024, 11:30 AM, at the PVC Conference Room, Mangalayatan University, Aligarh.

The following members of the Board of Studies were present in the meeting.

1. Prof. Anurag Shakya, Director, CDOE – Chairman
2. Prof. Rajeev Sharma, Dean Academics – Member
3. Prof. Y P Singh – Member
4. Prof. Rakesh Sharma – Member
5. Prof. Manisha Sharma – Member
6. Dr Ashok Kumar Upadhyay - Member
7. Dr Rajesh Kumar Upadhyay - Member
8. Dr Deepshikha Saxena – Member
9. Dr Javed Waseem - Member
10. Dr Santosh Gautam – Member
11. Dr Swati Agarwal – Member
12. Mr Love Mittal – Member
13. Dr Shagufta Parveen – Member
14. Prof. CRK Murthy, IGNOU, New Delhi – External Expert
15. Prof. Md Nafees Ansari, Director, CDOE, AMU – External Expert
16. Prof. Masood Parveez, VC, MTSOU, Tripura – Special Invitee
17. Dr Pooja Mishra, Assistant Professor of Physics, CDOE – Special Invitee
18. Dr Geeta Kumari, Assistant Professor of History, CDOE – Special Invitee
19. Dr Aasheesh Raizada - Coordinator

The following members could not attend the meeting.

1. Prof. Dinesh Kumar Sharma, CoE - Member
2. Prof. Ankur Kumar Agarwal - Member
3. Prof. Sahab Singh - Member
4. Prof. Vikas Chadha, Senior Vice President, HireEd, NOIDA – External Expert
5. Prof. Abdul Wadood Siddiqui – VC Nominee

At the outset Prof. Anurag Shakya, Director, CDOE welcomed all the members and briefed them about the status of functioning of the Centre for Distance and Online Education (CDOE).

- The CDOE is offering 12 Online Programmes and 15 ODL Programmes. All the programmes are approved by the Distance Education Bureau, University Grants Commission, New Delhi (Annexure – I).
- For the session 2024 –25, commencing October, 2024, 3047 students have enrolled for the various ODL and the OL Programmes of the University (Annexure – II).

Prof. Shakya later requested Dr Aasheesh Raizada, Associate Professor of Computer Science, CDOE to present the items of agenda.

Agenda Item No 1: Academic Calendar 2024 – 25, commencing October, 2024 for the OL / ODL Programmes

The Board of Studies examined the Academic Calendar and observed that since there is a delay in the commencement of the July 2024 Session, which is now beginning from October / November, 2024, the University should ensure that the academic support is provided to the learners as prescribed by the UGC and the Programme Project Reports. The Self Learning Material (SLM) are to be sent to the learners in time and the number of the Personal Contact Programmes (PCP) / Weekend Classes as prescribed by the UGC are to be scheduled and conducted before the learners appear in the end semester examination in February, 2024.

The Director, CDOE ensured the Board of Studies that the academic support shall be provided to the learners as per the Academic Calendar. The Academic Calendar approved by the Board of Studies is attached (Annexure – III).

Agenda No 2: Revision of MA History Programme

The existing syllabus of MA History was discussed and examine in view of requirement of UGC for ODL and OL Courses. The suggestions have been noted for the consideration of the Board of Studies Meeting of the Department of Arts of the University for the suitable incorporated of the suggestions and placing the revised syllabus for the approval of the academic council in the next meeting of the syllabus from Academic Council. The Block wise, Unit wise distribution of the syllabus may be done as per requirement of UGC after the approval of the Academic Council. (Annexure – IV).

Agenda No 3: Offering of MSc Physics and MSc Chemistry Programmes

The MSc Physics and MSc Chemistry are being on offer in the University in the regular mode for the last three years, keeping in view of the demand of the Programmes in the ODL mode, it was proposed to offer the MSc Physics and MSc Chemistry Programmes in Open and Distance Mode of teaching from the academic year 2025 – 26.

The Board of Studies examined the Programme Project Report and the SLM of the MSc Physics and MSc Chemistry Programmes and found them in order as per the UGC guidelines, and recommended for submitting an application to the UGC for offering the Programmes through ODL mode of teaching (Annexure – V).

Agenda No. 4: Offering of MA Economics Programme through ODL Mode

The MA Economics is being offered in the regular mode for the last three academic years. Keeping in view of the demand of the Programme in the ODL mode, it was proposed to offer the MA Economics Programme in Open and Distance Mode of teaching from the academic year 2025 – 26.

The Board of Studies examined the Programme Project Report and the SLM of the MA Economics Programme and found them in order as per the UGC guidelines, and recommended for submitting an application to the UGC for offering the Programme through ODL mode of teaching (Annexure – VI).

Agenda No. 5: Offerring of Standalone Certificate and Diploma Programmes

Prof. Anurag Shakya informed to the board that in compliance to the guidelines of the National Education Policy-2020, the University proposes to offer job-oriented-skill-based standalone certificate and diploma programmes in various disciplines. (Annexure-VII).

The Board of Studies appreciated the efforts of Mangalayatan University, Aligarh in providing skills training to the youth of the country through the certificates and diploma programmes to make them self-reliant / atma nirbhar. The Board approved the list of the certificate and the diploma programmes presented by the Director, CDOE with the following observations.

1. The programmes may be offered in the phased manner.

2. A committee consisting of the Director, CDOE, HoD's and faculty members of the concerned departments may be constituted to recommend the programmes to offer in phase.
3. The committee shall study the nomenclature and syllabus of the programmes, suggested suitable/ appropriate name of the programmes as per requirement of the employers.
4. The recommendations of the committees in renaming the certificate and diploma programmes and revision in the syllabus, if any, may be reported in the forthcoming meetings of the Board of Studies and the Academic Council.
5. The University may provide additional faculty, technical staff and infrastructure to offer the standalone certificate and diploma programmes.

The Director, CDOE ensured the Board that above listed recommendations of the Board of Studies shall be complied with for offering the job-oriented-skill-based standalone certificates and diploma programmes.

The meeting ended with vote of thanks to the Chair.



Coordinator, BOS, CDOE



Director, CDOE