MUA/CDOE/Examination/2024–25/ 12

February 04, 2025

Conduct of End Semester Examination of the Theoretical and Practical Courses of the ODL and the OL Programmes

MINUTES OF THE MEETING

The University is offering 12 Online Programmes and 13 ODL Programmes from the session 2024–25, September, 2024. The online weekend classes of the session have started from 07/09/2024, and will get concluded by 02/02/2025. The Board of Studies of the Centre for Distance and Online Education has recommended conduct of the end semester examination in the third week of Feb, 2025. The recommendations of the Board of Studies have been approved by the Academic Council.

In order to evolve the evaluation scheme, the pattern of question papers and to finalise the procedures for conducting examination the theoretical and practical courses of the ODL and the OL Programmes, a meeting of the Programme Coordinators and Course Coordinators of all the programmes was convened on 16 January, 2025 at the CDOE, Mangalayatan University, Aligarh. The following were present in the meeting:

1. Prof. Anurag Shakya, Director, CDOE - Chairman
2. Dr. Aasheesh Raizada
3. Dr. Mohammad Afsan
4. Dr. Deepak Dhiman
5. Dr. Faryad Khan
6. Dr. Poonam Gupta
7. Dr. Anup Kumar Manna
8. Dr. Mohammad Osama Aijaz
9. Dr. Izhar Ahmad
10. Dr. Pooja Mishra
11. Dr. Mohd. Zubair
12. Mr. Kalpesh Bag
13. Dr. Richa Verma
14. Dr. Geeta Kumari
15. Mr. Ruchir Mishra
16. Ms. Kulsoom Siddiqui
17. Mr. Pankaj Agarwal
18. Dr. Shalu Agarwal
19. Dr. Santosh Gautam
20. Dr. Shagufta Parveen

Prof. Dinesh Kumar Sharma, Controller of Examination took a meeting on 29/01/2025 to finalize the modalities for conducting the end semester examination.

After detailed discussion, the following has been resolved:

1. The theoretical and practical examination of the courses of the first semester of the ODL and the ODL Programmes of the session 2024 – 25 will be scheduled on Saturdays and Sundays from 17 Feb. to 18ᵗʰ March, 2025. A copy of the Date sheet is attached (Annexure-I)
2. Each course / paper of the Programmes will be evaluated for 100 marks, in the ratio of 30:70, as per the UGC guidelines, having internal assessment through assignments of 30 marks, and the end semester examination for 70 marks.

3. The examination shall be conducted online from the MU Examination Cell.
4. The faculty at the MU shall create Question Bank for all the courses.
5. The conduct of the examination shall be proctored through the examination software having AI features to conduct a fair examination.
6. Admit Cards / Hall Tickets for the eligible students shall be issued for appearing in the examination.
7. The theory question papers of 70 marks. There shall be multiple choice questions having three sections, A, B and C. The Model Paper is attached (Annexure – II).

- Section A: Multiple Choice Questions of 01 marks each – 40 Marks.
- Section B: Short Answer Questions of 02 marks each – 20 Marks
- Section C: Long Answer Questions of 05 marks each – 10 Marks
- Total Marks – 70

8. The question paper will be bilingual, in English and Hindi.
9. The learner will have an option to write his / her answers in Hindi also.
10. The Assignments of theoretical and practical courses will be uploaded on the LMS for the OL students, and sent through email to the ODL students.
11. There will be one assignment per course having multiple, short, long questions.
12. The students will submit the assignments of the theoretical courses by 31/01/2025.
13. The students will submit the assignments of the lab courses by 10/02/2025.
14. The assignments for the lab courses will have Section A and Section B of 15 marks each.

- Section A will have six questions of five marks each. The student will have to attempt three questions.
- Section B will have two questions of 15 marks each. The student will have to attempt one of the two questions.

15. The assignments of the lab courses shall be practical based / on coding that has been taught to them during the online practical sessions.
16. The assignments of the lab courses shall be developed by the CDOE faculty.
17. The OL students shall submit their assignments through their LMS login.
18. The ODL students shall submit the scanned copies of the assignments at cdoe.assignments@mangalayatan.edu.in.
19. The assignments shall be evaluated by the faculty concerned.
20. The end semester examination of the lab courses shall also be conducted online.
21. The question paper of the lab courses shall be of 70 marks.
22. The Practical examination shall have two practical of 25 marks,
23. Viva – Voce of 20 marks. 15 marks for the Viva – Voce and 05 marks for the Record
24. The question papers of the lab courses shall be set by the faculty concerned at the CDOE.
25. The result of the end semester examinations shall be declared by 30/04/2025.

The meeting ended with vote of thanks to the Chair.

(Prof. Anurag Shakya)
Director, CDOE