



MANGALAYATAN UNIVERSITY, ALIGARH

Ref. No. MU/RO/OO/23-24/201

Dated: 14 August 2023

To
Mr. Mayank Kumar Jain
Department of Journalism and Mass Communication
Mangalayatan University, Aligarh

Subject: Transfer Order

Mr. Jain,

This is to inform you that you are being transferred from Department of Journalism and Mass Communication to Centre for Distance and Online Education as Technical Manager (Production) w.e.f. 14 August 2023.

All other terms and conditions of your employment will remain same as per your appointment letter.

We look forward for your continued support and commitment.

Registrar

Registrar
Mangalayatan University
Beswan, Aligarh



MANGALAYATAN UNIVERSITY, ALIGARH

Ref. No. MU/RO/OO/23-24/202

Dated: 14 August 2023

To
Mr. Yogesh Kaushik
Department of Journalism and Mass Communication
Mangalayatan University, Aligarh

Subject: Transfer Order

Mr. Kaushik,

This is to inform you that you are being transferred from Department of Journalism and Mass Communication to Centre for Distance and Online Education as Technical Associate (Audio Video Recording & Editing) w.e.f. 14 August 2023.

All other terms and conditions of your employment will remain same as per your appointment letter.

We look forward for your continued support and commitment.



Registrar

Registrar
Mangalayatan University
Beswan, Aligarh



MANGALAYATAN UNIVERSITY, ALIGARH

Ref. No. MU/RO/OO/23-24/203

Dated: 14 August 2023

To

Mr. Rajendra Kumar

Department of Computer Engineering and Applications

Mangalayatan University, Aligarh

Subject: Transfer Order

Mr. Kumar,

This is to inform you that you are being transferred from Department of Computer Engineering and Applications to Centre for Distance and Online Education as Technical Assistant (Audio-Video Editing) w.e.f. 14 August 2023.

All other terms and conditions of your employment will remain same as per your appointment letter.

We look forward for your continued support and commitment.

Registrar

Registrar
Mangalayatan University
Beswan, Aligarh



MANGALAYATAN UNIVERSITY, ALIGARH

Ref. No. MU/RO/OO/23-24/204

Dated: 14 August 2023

To
Dr. Manoj Varshney
Department of Computer Engineering and Applications
Mangalayatan University, Aligarh

Subject: Transfer Order

Dr. Varshney,

This is to inform you that you are being transferred from Department of Computer Engineering and Applications to Centre for Distance and Online Education as Technical Manager (LMS and Data Management) w.e.f. 14 August 2023.

All other terms and conditions of your employment will remain same as per your appointment letter.

We look forward for your continued support and commitment.

Registrar

Registrar
Mangalayatan University
Beswan, Aligarh



MANGALAYATAN UNIVERSITY, ALIGARH

Ref. No. MU/RO/OO/23-24/205

Dated: 14 August 2023

To
Mr. Tarun Kumar Sharma
Communication Services Department,
Mangalayatan University, Aligarh

Subject: Transfer Order

Mr. Sharma,

This is to inform you that you are being transferred from Communication Services Department to Centre for Distance and Online Education as Technical Assistant (LMS and Data Management) w.e.f. 14 August 2023.

All other terms and conditions of your employment will remain same as per your appointment letter.

We look forward for your continued support and commitment.

Registrar

Registrar
Mangalayatan University
Beswan, Aligarh



MANGALAYATAN UNIVERSITY, ALIGARH

Ref. No. MU/RO/OO/23-24/206

Dated: 14 August 2023

To
Mr. Amit Upadhyay
Examination Cell
Mangalayatan University, Aligarh

Subject: Transfer Order

Mr. Upadhyay

This is to inform you that you are being transferred from the Examination Cell to Centre for Distance and Online Education as Technical Manager (Admissions, Examinations and Result) w.e.f. 14 August 2023.

All other terms and conditions of your employment will remain same as per your appointment letter.

We look forward for your continued support and commitment.

Registrar

Registrar
Mangalayatan University
Beswan, Aligarh



MANGALAYATAN UNIVERSITY, ALIGARH

Ref. No. MU/RO/OO/23-24/207

Dated: 14 August 2023

To
Mr. Dheerendra Kumar Rawat,
Examination Cell,
Mangalayatan University, Aligarh

Subject: Transfer Order

Mr. Jain,

This is to inform you that you are being transferred from Examination to Centre for Distance and Online Education as Technical Assistant (Admissions, Examinations and Result) w.e.f. 14 August 2023.

All other terms and conditions of your employment will remain same as per your appointment letter.

We look forward for your continued support and commitment.

Registrar

Registrar
Mangalayatan University
Beswan, Aligarh



Ref. No.: MU/RO/OOA/2023-24/012

Dated: 05 Jul 2023

To,
Mr. Chandrel Kulshreshtha,
S/o Mr. Atul Narayan Kulshreshtha,
Mohit Motors, Sasni Gate,
Hathras

Order of Appointment

Dear Mr. Kulshreshtha,

With reference to the discussion held at the University, we are pleased to offer you the post of Technical Assistant at Directorate of Distance and Online Education of the University w.e.f. 14 Jun 2023. You will be on probation for one year, on successful completion of which your services may be extended with the approval of competent authority.

- (i) Your appointment shall be governed by the University's rules and regulations as amended from time to time.
- (ii) You will be on a consolidated salary of Rs.18,000/- per month. You will be provided free transportation from Hathras by University bus. All taxes as per rules, applicable from time to time shall be deducted at source.
- (iii) You shall be deemed to be on contract even after expiry of the aforesaid initial period unless confirmed in writing. The notice period on either side during probation will be one month or one month salary in lieu. However, in case of indiscipline, insubordination, non performance, dishonesty or negligence or in the event of your becoming incapacitated to carry out your duties efficiently, the management shall be at liberty to terminate your services without notice and payment in lieu thereof.
- (iv) You shall be required to carry out all the shift duties assigned to you from time to time with honesty and integrity.
- (v) You shall observe secrecy of all affairs of the University and follow the University dress code.
- (vi) During the period of your employment with University, you will not be entitled to serve anywhere else, whether full time or part time. You shall not get yourself enrolled for any degree course or examination, whether of Mangalayatan University or any other University without prior permission of the competent authority. You will not be permitted to carry on any private job/tuition/business during the course of your services with the University. You will also not participate in politics or will not have association with any political party.
- (vii) Non-vegetarian food, use of tobacco/gutka, smoking and drinking of alcohol are strictly prohibited on the campus.
- (viii) Your services shall be liable to be taken in any Institute or faculty of the University depending on the qualification exigencies of the services and requirements of the Institute/Faculty.
- (ix) You will also have to work after office hours and on holidays in case such exigency arises without payment of any extra remuneration / allowance.
- (x) You shall undertake to abide by the rules, regulations and code of conduct framed by the University as amended from time to time and also such orders/instructions that may be issued by the Vice-Chancellor/Registrar or any other authorized officers of the University.

Chandrel

- (xi) In the event of your having furnished false information, documents, testimonials or credential, your services shall be terminated with immediate effect and no payment/compensation shall be made to you
- (xii) This appointment is subject to the following conditions:
- (a) You shall submit all the original certificates for verification and the copies of following:
 - (i) All original testimonials including experience certificates etc. for verification only.
 - (ii) Attested photocopies of all testimonials.
 - (iii) Four Photograph passport size.
 - (iv) Medical Fitness Certificate from C.M.O.
 - (v) Blood Group Certificate.
 - (vi) Address and Identity Proof.
 - (vii) Photocopy of PAN Card and Aadhar Card.
 - (viii) List of Family members and / or dependents.
 - (ix) Caste Certificate for SC/ST/OBC
 - (b) You are requested to sign the duplicate copy of this appointment order and return to the office of the undersigned as a token of your acceptance of the offer with the terms and conditions stipulated therein.
 - (c) The management reserves the right to transfer you anywhere in India in their existing offices or to be setup in future

We welcome you to the Mangalayatan University family.

(CC) Finance Officer
Personal File

05/07/23
Registrar

Chandrel