

MANGALAYATAN UNIVERSITY
BESWAN, ALIGARH-202146



MINUTES OF 19th MEETING OF THE EXECUTIVE COUNCIL

VENUE : THE V.C. CONFERENCE HALL
DATE : 19 June 2017
TIME : 11.00 A.M.

MANGALAYATAN UNIVERSITY, BESWAN ALIGARH

MINUTES OF THE EXECUTIVE COUNCIL-2017

The 19th meeting of the Executive Council was held on 19 June 2017 at 11.00 PM in V.C. Conference Hall.

The following members were present:

- | | |
|---------------------------------|------------------|
| 1. Brig. (Dr.) P.S. Siwach | Chairman |
| 2. Prof. KVSM Krishna | Member |
| 3. Prof. Jayanti Lal Jain | Member |
| 4. Prof. Saleem Akhtar | Member |
| 5. Shri Swapnil Jain | Member |
| 6. Shri Asha Jain | Member |
| 7. Shri Mukesh Jain | Member |
| 8. Prof. G. S. Agrawal | Member |
| 9. Prof. Abhay Kumar | Member |
| 10. Shri Atul Gupta | Member |
| 11. Dr. Ajay Kumar Singh Rajput | Member-Secretary |

The following members could not attend the meeting due their pre-occupation and prior commitment and were allowed as the requisite quorum was completed:

- | | |
|--------------------------|--------|
| 1. Shri Shantanu Prakash | Member |
| 2. Shri Sunil Jain | Member |
| 3. Shri Mohan Lakhamraju | Member |
| 4. Shri Anil Jain | Member |

At the outset, the Chairman welcomed the members to the 19th Meeting of the Executive Council. He specially welcomed the special invitees & new members of the Executive Council and emphasized that he looks forward to their co-operation and valuable contribution to the deliberations in the meetings of the Executive Council. After Checking the quorum, the Chairman then requested Dr. Ajay Kumar Singh Rajput, Registrar to present the agenda.

The following agenda items were taken up and decisions were made:

Item No.	Particulars
MU/EC/2017 /1/01	To confirm the minutes of the 18th meeting of the Executive Council held on 28 Dec 2016. The Executive Council confirmed the Minutes of the 18 th meeting of the Executive Council held on 28 Dec 2016. <p style="text-align: right;">(Annexure-1) Action: Registrar</p>

<p>MU/EC/2017 /1/02</p>	<p>To receive a report on the action taken to implement the decisions taken by the Executive Council in its previous meeting. The Executive Council noted the Action Taken Report (ATR) on the decisions taken in the previous meetings of the Executive Council and its expressed its appreciation for the efforts and achievements of the University. (Annexure-2) Action: Registrar</p>
<p>MU/EC/2017 /1/03</p>	<p>To confirm the minutes of the 15th meeting of the Academic Council held on 29 May 2017. The Executive Council confirmed the minutes of the 15th meeting of the Academic Council held on 29 May 2017. (Annexure-3) Action: Registrar</p>
<p>MU/EC/2017 /1/04</p>	<p>To consider and approve the proposed annual budget of University for the financial year 2017-18. The Executive Council confirmed the annual budget of the University for the year 2017-18. Further, it was resolved that the Finance Committee would prepare the budget of the individual Institutes/Departments. (Annexure-4) Action: Finance Officer</p>
<p>MU/EC/2017 /1/05</p>	<p>To consider and approve the Programs with eligibility criterion, maximum intake and fee to be offered by all the Faculties/Institutes/ Departments of the University for session 2017-18. The Executive Council approved the same. (Annexure-5) Action: Registrar/FO/Director-Admissions/All HoI</p>
<p>MU/EC/2017 /1/06</p>	<p>To consider and approve the Scholarship/Concession Policy for the session 2017-18. On the recommendation of admission committee and the Academic Council vide item no. MU/AC/2017/1/5 dated 29 May 2017, the Executive Council considered and approved the Scholarship/ Concession Policy of the University for the session 2017-18. (Annexure-6) Action: Registrar/FO/Director-Admissions/All HoI</p>
<p>MU/EC/2017 /1/07</p>	<p>To report the awarded Scholarship/Freeship to the students in academic session 2016-17. The Executive Council noted the same. (Annexure-7) Action: Finance Officer</p>

<p>MU/EC/2017 7/1/08</p>	<p>To consider and approve the reorganization of the Departments Electronics & Communication Engineering (ECE) and Department of Electrical Engineering (EE) as Department of Electrical & Electronics Engineering (EEE) under IET, FES. The University has reorganized presently existing Departments, Department of Electronics & Communication Engineering (ECE) and Department of Electrical Engineering (EE) as Department of Electrical & Electronics Engineering under the IET (FES) vide MU/RO/Reorganization-IET/2016-17/1173(i) dated 31 Jan 2017. The Executive Council noted the same.</p> <p style="text-align: right;">(Annexure-8)</p> <p style="text-align: center;">Action: Registrar/ Dean-Academics/Concerned HOD</p>																																											
<p>MU/EC/2017 /1/09</p>	<p>To report the execution of Memorandum of Understanding signed with various institute and academic agencies The Executive Council noted the execution of the following Memorandum of Understanding signed with different Institutes/ Academic Agencies. The name of MoU is mentioned against the item no. of minutes of meeting of 15th Academic Council dated 29 May 2017. The details of MoUs are as follows:</p> <table border="1" data-bbox="432 846 1394 1115"> <thead> <tr> <th>Item No.</th> <th>MoU Signed with</th> </tr> </thead> <tbody> <tr> <td>MU/AC/2017/1/35</td> <td>Gujarat Forensic Sciences University, Gandhinagar, Gujarat.</td> </tr> <tr> <td>MU/AC/2017/1/36</td> <td>International Skill Development Corporation (ISDC) Bengaluru, Karnataka.</td> </tr> <tr> <td>MU/AC/2017/2/37</td> <td>Association of Chartered Certified Accountants (ACCA)</td> </tr> <tr> <td>MU/AC/2017/2/38</td> <td>Studenting Era Pvt. Ltd.</td> </tr> </tbody> </table> <p>The Executive Council noted the same.</p> <p style="text-align: right;">(Annexure-9)</p> <p style="text-align: center;">Action: Registrar/ Dean-Academics/Concerned HOD</p>	Item No.	MoU Signed with	MU/AC/2017/1/35	Gujarat Forensic Sciences University, Gandhinagar, Gujarat.	MU/AC/2017/1/36	International Skill Development Corporation (ISDC) Bengaluru, Karnataka.	MU/AC/2017/2/37	Association of Chartered Certified Accountants (ACCA)	MU/AC/2017/2/38	Studenting Era Pvt. Ltd.																																	
Item No.	MoU Signed with																																											
MU/AC/2017/1/35	Gujarat Forensic Sciences University, Gandhinagar, Gujarat.																																											
MU/AC/2017/1/36	International Skill Development Corporation (ISDC) Bengaluru, Karnataka.																																											
MU/AC/2017/2/37	Association of Chartered Certified Accountants (ACCA)																																											
MU/AC/2017/2/38	Studenting Era Pvt. Ltd.																																											
<p>MU/EC/2017 /1/10</p>	<p>To report the Honorarium payable to Guest Lecturers/Visiting Faculty/Adjunct Professors for different programmes and academic related works as question paper setting & evaluation. The Executive Council noted the honorarium payable to the Guest Lecturers/Visiting Faculty/Adjunct Professor for different programmes and academic related works as question paper setting & evaluation as here under:</p> <p>A. Payment against regular classes under MU Academic Plan:</p> <table border="1" data-bbox="432 1485 1382 1854"> <thead> <tr> <th rowspan="2">S. N.</th> <th rowspan="2">Particular</th> <th colspan="2">Previous</th> <th>Proposed</th> </tr> <tr> <th>Amount Per Lecture</th> <th>Monthly Ceiling</th> <th>Amount Per Lecture/Hour (Including Travel)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Graduate Degree Holder</td> <td>250 Rs.</td> <td>4000 Rs.</td> <td>400 Rs.</td> </tr> <tr> <td>2.</td> <td>Master Degree Holder/ M.Phil.</td> <td>300 Rs.</td> <td>3600 Rs.</td> <td>500 Rs.</td> </tr> <tr> <td>3.</td> <td>Ph.D. Degree Holder/ Sr. Lecturer/Lecturer</td> <td>350 Rs.</td> <td>4200 Rs.</td> <td>NA</td> </tr> <tr> <td>4.</td> <td>Associate Prof./Reader</td> <td>400 Rs.</td> <td>4800 Rs.</td> <td>NA</td> </tr> <tr> <td>5.</td> <td>Professor (Grade 1)</td> <td>750 Rs.</td> <td>9000 Rs.</td> <td>600 Rs.</td> </tr> <tr> <td>6.</td> <td>Professor (Grade 2)</td> <td>1000 Rs.</td> <td>12000 Rs.</td> <td>700 Rs.</td> </tr> <tr> <td>7.</td> <td>Professor (Eminence)</td> <td>1500 Rs.</td> <td>15000 Rs.</td> <td>800 Rs.</td> </tr> </tbody> </table>	S. N.	Particular	Previous		Proposed	Amount Per Lecture	Monthly Ceiling	Amount Per Lecture/Hour (Including Travel)	1.	Graduate Degree Holder	250 Rs.	4000 Rs.	400 Rs.	2.	Master Degree Holder/ M.Phil.	300 Rs.	3600 Rs.	500 Rs.	3.	Ph.D. Degree Holder/ Sr. Lecturer/Lecturer	350 Rs.	4200 Rs.	NA	4.	Associate Prof./Reader	400 Rs.	4800 Rs.	NA	5.	Professor (Grade 1)	750 Rs.	9000 Rs.	600 Rs.	6.	Professor (Grade 2)	1000 Rs.	12000 Rs.	700 Rs.	7.	Professor (Eminence)	1500 Rs.	15000 Rs.	800 Rs.
S. N.	Particular			Previous		Proposed																																						
		Amount Per Lecture	Monthly Ceiling	Amount Per Lecture/Hour (Including Travel)																																								
1.	Graduate Degree Holder	250 Rs.	4000 Rs.	400 Rs.																																								
2.	Master Degree Holder/ M.Phil.	300 Rs.	3600 Rs.	500 Rs.																																								
3.	Ph.D. Degree Holder/ Sr. Lecturer/Lecturer	350 Rs.	4200 Rs.	NA																																								
4.	Associate Prof./Reader	400 Rs.	4800 Rs.	NA																																								
5.	Professor (Grade 1)	750 Rs.	9000 Rs.	600 Rs.																																								
6.	Professor (Grade 2)	1000 Rs.	12000 Rs.	700 Rs.																																								
7.	Professor (Eminence)	1500 Rs.	15000 Rs.	800 Rs.																																								

	<p>It is applicable to which University hires from outside to teach in short span under Guest Faculty. Other than this, Visiting Faculty will be paid Rs.1000/-per hour & Professor of eminence will be paid Rs.1500/- per hour</p> <p>B. Payment for Setting and Evaluation of Question Paper:</p> <table border="1" data-bbox="432 322 1370 629"> <thead> <tr> <th>S. N.</th> <th>Work Description</th> <th>Class</th> <th>Previous Rate</th> <th>Proposed Rate</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Paper Setting</td> <td>UG/Diploma</td> <td>Rs. 300 per set</td> <td>100 per set</td> </tr> <tr> <td>2.</td> <td>Paper Setting</td> <td>Post Graduate</td> <td>Rs. 500 per set</td> <td>500 per set</td> </tr> <tr> <td>3.</td> <td>Evaluation of Answer Sheet</td> <td>Under Graduate/ Diploma</td> <td>Rs.20/-per copy</td> <td>Rs.5/-per copy</td> </tr> <tr> <td>4.</td> <td>Evaluation of Answer Sheet</td> <td>Post Graduate</td> <td>Rs.25/-per copy</td> <td>Rs.5/-per copy</td> </tr> <tr> <td>5.</td> <td>Scrutiny Charges</td> <td>UG/PG</td> <td>Rs. 10 per paper</td> <td>10 per paper</td> </tr> </tbody> </table> <p>Set means a paper with its solution Typing Fees @ 100 per set of question paper. (Fees for minimum combined paper setting & evaluation will be Rs 1000/- Per subject. Proposed:</p> <ol style="list-style-type: none"> 1. Payment for evaluation of Ph.D ./Post Graduate Thesis/Dissertation will be Rs. 3000/- 2. Payment for external members coming for PHD Viva Voce will be Rs.2000/- per sitting, TA/DA extra. 3. External members invited to attend Board of studies meeting will be paid Rs.2000/-(coming from local areas within 50kms) & Rs.2500/- (coming from outside areas) respectively. <p>C. Adjunct faculty Roles & remuneration as follows:</p> <p>(a) Roles:</p> <ol style="list-style-type: none"> 1. Motivating the research and development activities in the department. 2. Steering laboratory and faculty development. 3. Participating in other academic activities. <p>(b) Leaves entitlement: Entitled only for the leaves mentioned in University Calendar else pro rata basis deduction will be there.</p> <p>(c) Transportation will be provided by the University.</p> <p>(d) Induction Hours: 5 hrs (preferably 9-2 pm)</p> <p>(e) Remuneration: If inducted 3 day a week: Rs 30,000/- If Inducted 4 Day a week: Rs 40,000/- If inducted 5 Day a week: Rs 50,000/- Note: TA/DA will be paid only to the person coming from outside i.e. from the cities outside 50km area. For coming with own car @Rs.7per km & with bill <u>maximum @ Rs.10/-</u> per km. Toll tax extra on original toll receipts.</p> <p style="text-align: right;">(Annexure-10) Action: Registrar/ Finance Officer HOD</p>	S. N.	Work Description	Class	Previous Rate	Proposed Rate	1.	Paper Setting	UG/Diploma	Rs. 300 per set	100 per set	2.	Paper Setting	Post Graduate	Rs. 500 per set	500 per set	3.	Evaluation of Answer Sheet	Under Graduate/ Diploma	Rs.20/-per copy	Rs.5/-per copy	4.	Evaluation of Answer Sheet	Post Graduate	Rs.25/-per copy	Rs.5/-per copy	5.	Scrutiny Charges	UG/PG	Rs. 10 per paper	10 per paper
S. N.	Work Description	Class	Previous Rate	Proposed Rate																											
1.	Paper Setting	UG/Diploma	Rs. 300 per set	100 per set																											
2.	Paper Setting	Post Graduate	Rs. 500 per set	500 per set																											
3.	Evaluation of Answer Sheet	Under Graduate/ Diploma	Rs.20/-per copy	Rs.5/-per copy																											
4.	Evaluation of Answer Sheet	Post Graduate	Rs.25/-per copy	Rs.5/-per copy																											
5.	Scrutiny Charges	UG/PG	Rs. 10 per paper	10 per paper																											
<p>MU/EC/2017 /1/11</p>	<p>To Report the Accommodation Policy within Campus. The Executive Council noted the Accommodation Policy within the Campus.</p> <p style="text-align: right;">(Annexure-11) Action: Registrar</p>																														
<p>MU/EC/2017 /1/12</p>	<p>To report the appointments and joining dates of faculty /staff who left during the said period. The Executive Council noted the appointments and joining dates of faculty /staff who left during the said 26 Dec 2016 to 15 Jun 2017.</p> <p style="text-align: right;">(Annexure-12) Action: Registrar</p>																														

MU/EC/2017 /1/13	To consider and approve the sanction post of faculty members for various Faculty/Institute/Departments for the academic session 2017-18 On the recommendation of Dean-Academic, the Executive Council considered and approved the same. <p style="text-align: right;">Annexure-13</p> <p style="text-align: center;">Action: Registrar/ Dean Academic/All HOI/FO</p>
-----------------------------	---

The meeting concluded with a vote of thanks to the chair.



Registrar

C.C:

1. P.A. to the Chancellor for kind information
2. P.A. to the Vice Chancellor for kind information
3. P.A. to the Pro Vice -Chancellor for kind information
4. The Executive Council for approval
5. All members of the Executive Council