



Award and Recognition Policy

Recognition of Innovative and Creative Contributions by Faculty & Staff

Aim: The aim of this policy is to recognize the innovative and creative contributions of Faculty and Staff of Mangalayatan University.

Objectives: The objectives of this policy are:

- Encourage new ideas and innovations and to provide support for their implementation.
- Support institutions/departments to develop specialized courses at UG and PG Levels in emerging areas.
- Accommodate original ideas and innovative proposals to influence teaching, research, academic excellence and societal development of relevance.
- Consider steps to encourage, recognize, promote and make use of innovative ideas and creative contributions for promoting scientific and technological applications for the benefit of society.
- Recognize the innovative and creative contributions of Faculty and Staff by providing financial support/awards.

Terms of Reference: The following are Terms of Reference for this policy:

- UGC Guidelines for Innovation and Creative Contributions.
- Mangalayatan University policy on Resource Mobilization for Research.

Procedure: The innovations and creative contributions by Faculty and Staff will be processed through a two tier system for recognition.

1. Departmental Research and Development Committee:

- (a) Departmental R & D Committee will compile a list of all innovations carried out by the faculty of the department. It will also invite and look at any innovation and creative project/assignment completed by the faculty and staff of the department. The committee will deliberate on the list and recommend faculty and staff for reward to the URC.
- (b) R & D committee will forward the names with details of the innovations.



2. University Research Council (URC):

- (a) URC will seek before end of every semester a list of faculty and staff that can be considered for award for their creative/innovative contributions to the university.
- (b) Once the list is received, URC will scrutinize all recommendations and shortlist names for detailed investigation.
- (c) List of shortlisted candidate will be intimated to respective departments.
- (d) Short listed candidates will make a presentation of their contributions to the URC.
- (e) URC will finalise list of top three candidates to be awarded as per details given below.

3. Awards & Recognition: The University shall recognize the Innovation and Creative Contributions of Faculty and Staff by virtue of rendering wide publicity in the media and also by constituting the following awards:

- (a) A cash award of Rs. 25000.00 & certificate of merit for the best innovation & creative contribution.
- (b) A cash award of Rs. 15000.00 & certificate of merit for the second best innovation & creative contribution.
- (c) A cash award of Rs. 10000.00 & certificate of merit for the third best innovation & creative contribution.

Note: If the innovation/creative contribution is a team effort; then the cash prize shall be equally shared by team members; however individual merit certificates shall be given to every member of the team.

