

MEMORANDUM OF UNDERSTANDING

BETWEEN

**MANGALAYATAN UNIVERSITY
EXTENDED NCR 33 MILESTONE,
ALIGARH-MATHURA HIGHWAY,
BESWAN, UTTAR PRADESH 202145,
INDIA**

AND

**INTERNATIONAL EDUCATION PROGRAMS
UNIVERSITY OF CALIFORNIA, RIVERSIDE
1200 UNIVERSITY AVENUE
RIVERSIDE, CA 92507
UNITED STATES OF AMERICA**

Purpose of Agreement

Mangalayatan University (hereafter called MU) and **International Education Programs, University Extension, at the University of California, Riverside** (hereafter called IEP), agree to cooperate in order to provide MU students opportunities to undertake courses of study at the University of California, Riverside.

Custom Professional Training Programs

IEP can develop custom programs for MU student groups. The dates and the duration of custom programs are flexible, according to the needs of MU. In a custom program, MU students will not be mixed and fees are variable and subject to the program requirements MU indicates. A minimum of 15 students is required for a custom program. In both cases, for every 15 students, UCR will provide housing (double occupancy in the UCR Extension Residence Center) for one accompanying instructor, free of charge. The accompanying instructor may also participate in any trips that the whole group opts to participate in, free of charge (except ticketed or overnight trips).

University Credit Program (UCP)

IEP will provide MU students who have completed at least one year of undergraduate study at MU with the opportunity to study undergraduate and graduate level courses at the University of California, Riverside and earn University of California credits that can transfer back to MU.

MU students will not be required to formally enroll at UCR as undergraduate or graduate students. Instead, MU students will enroll in the IEP University Credit Program (UCP), which allows visiting students to enroll in UCR classes through the Concurrent Enrollment mechanism. Students can choose from a range of credit classes across disciplines. However, courses are subject to space availability and students must meet all prerequisites. Students may be required to take up to 50% of their courses through University Extension to ensure a full course load. University Extension

courses carry UCR credit approved by the University of California, Riverside, and Senate Committee. A UCR IEP Academic Advisor will be assigned to each student to assist them in their course enrollment.

Additionally, students enrolled in the UCP program can select classes that lead to a full UCR Certificate. Professional and specialized certificate offerings include Business Management, Entrepreneurship, Event Management, Lean Six Sigma, Marketing, Digital Marketing, Project Management, Sports Marketing, and Supervision and Management. Detailed information for each certificate, including units and time to completion can be found at www.iep.ucr.edu.

Entrance Requirements (UCP)

All UCP undergraduate and graduate program applicants must be in good academic standing as mutually determined by MU and IEP and must meet a minimum English language requirement of TOEFL 550 PBT, IBT 79, or IELTS 6.5. IEP will accept institutional TOEFL scores and will evaluate other options to ensure MU students meet the language requirement.

Program Fees 2020 & 2021 (UCP)

MU students enrolling in credit courses at the undergraduate and graduate level through the IEP UCP program will pay \$5,950 (2020) or \$6950 (2021) per quarter which allows students to take 12 academic credits. As MU is an IEP partner, each qualified student is entitled to a 7% scholarship discount on tuition. Additional credits can be taken for \$350 per credit. These tuition fees are guaranteed for 2020 & 2021. Fees for subsequent years are normally announced at least one year in advance; and are available on the IEP website at www.iep.ucr.edu.

Quarter start dates are normally in September, January, March and June. The June Summer Sessions at UCR are separate from the regular academic year. Students who wish to enroll in UCP for the summer session, June through August, are subject to additional fees, determined each February.

Postgraduate Certificates and Diplomas

IEP will provide MU students who will graduate or have graduated from MU with the opportunity to enroll in IEP's 3-month Postgraduate Certificate in Management (PGCM); IEP's 6-month Postgraduate Certificate in Applied Management (PGCAM); or in IEP's 9-month Postgraduate Diplomas in Big Data Technologies, Bioengineering Management, Business Management, Digital Marketing, Engineering Management, Entrepreneurship, Event Management, Leadership and Organizational Excellence, Project Management, Public Policy and International Relations, Sports Management, and Tourism and Hospitality Management. Students will also have the opportunity to enroll in IEP's 12-month Postgraduate Diploma in Entertainment & Media Management (PGDEMM).

Postgraduate Certificate Option

Quarter One (September to December or January to March or March to June) – five required modules in graduate level Management, including a sixth course, *Essentials for Professional Development*, where students explore soft skills development for business. Students who successfully complete all six modules are eligible to receive a UCR **Postgraduate Certificate in Management** (PGCM).

Note: Students enrolling in IEP's Postgraduate Diploma in Public Policy will not take this certificate as the first quarter. Instead, they will have campus courses in Public Policy and fields related to Public Policy.

Postgraduate Certificate in Applied Management

After completing Quarter One (Postgraduate Certificate in Management) students doing the *Postgraduate Certificate in Applied Management (PGCAM)* complete a required internship in Quarter Two (March to June or June to September or September to December). Students are assisted to find an unpaid internship in their field. At the same time they take one capstone course, *Understanding the American Workplace* or *Developing Your Digital Portfolio*.

Postgraduate Diploma Option

After completing Quarter One (Postgraduate Certificate in Management) students doing the *Postgraduate Diploma* continue with their studies as follows:

Quarter Two (January to March or March to June or June to September) – specialization in several areas, including Marketing, HR, Event Management, International Business, Leadership, Project Management, Sports Management, Public Policy, Engineering, Bioengineering and many other majors. Students take 3 courses of their choice. They also take a 4th required course called *Marketing You or Developing Your Digital Portfolio*, which prepares them for their third quarter internship.

Quarter Three (March to June or June to September or September to December) - required unpaid internship. Students are assisted to find an unpaid internship in their field. At the same time they take a final course called *Understanding the American Workplace*.

Note: IEP's *Postgraduate Diploma in Entertainment & Media Management* has a length of 12 months, with 5 required and established courses –no choice-, in the second quarter, and different fees – described further in this agreement.

Students who successfully complete all three quarters of the program are eligible to receive a *Postgraduate Diploma* and are then eligible for one year Optional Practical Training (OPT).

Optional Practical Training

For the subsequent 12 months, students are eligible to work in the US in a paid capacity. Students are responsible for securing a position and meeting all OPT requirements.

Entrance Requirements (PGCM/PGCAM/PGD) All PGCM, PGCAM and PGDM applicants must be in good academic standing as mutually determined by MU and IEP and must meet a minimum English language requirement of TOEFL 550 PBT, iBT 79, or IELTS 6.5. IEP will accept institutional TOEFL scores and will evaluate other options to ensure MU students meet the language requirement.

Program Fees 2020 & 2021 (PGCM/PGCAM/PGD)

IEP *Postgraduate Certificate in Management* \$7,900. As MU is an IEP partner, each qualified student is entitled to a 7% scholarship discount on tuition.

IEP *Postgraduate Certificate in Applied Management* \$10,300. As MU is an IEP partner, each qualified student is entitled to a 7% scholarship discount on tuition.

MU students who directly enroll in IEP's *Postgraduate Diplomas* will pay \$18,200. As MU is an IEP partner, each qualified student is entitled to a 7% scholarship discount on tuition.

MU students enrolling in the IEP *Postgraduate Diploma in Entertainment and Media*

Management will pay \$24,900. As, MU is an IEP partner, each qualified student is entitled to 7% scholarship discount on Quarter 1 and an additional \$1000 scholarship from the Los Angeles Film School. '

Note: Students will be required to purchase a laptop and software package, at separate cost from the tuition. The cost for this requirement is approximately \$4,500.

Note: Students who enroll in the Postgraduate Diploma in the spring quarter (March to December) will have to take all their second quarter classes at Extension (July to September). Summer classes are not available at the main campus for this program. For fall and winter quarters, students can opt for classes both at Extension and the main campus, always subject to space availability and meeting all the prerequisites required. University Extension courses carry UCR credit approved by the University of California, Riverside Academic Senate. A UCR IEP Academic Advisor will be assigned to each student to assist them in their course enrollment.

Programs start dates are normally in September, January or March.

Fee Payment

MU students will be invoiced by UCR for the following:

- \$200 student Application Fee (required at time of application, sent as a group)
- Tuition fees (will vary depending on the program, see prices above)
- Student Services Fee (\$150-\$300 depending on the length of the program)
- Medical Insurance (\$50 a week for 2020)
- \$100 one-way Airport Pick-Up (optional)
- \$200 Housing Application Fee (optional, required at time of application)

MU students are required to pay full fees on or before the start of the program. MU students will not be permitted to attend classes until full payment has been made. MU students are responsible for all international travel and personal costs, books and materials.

Applications

MU will submit applications to IEP on behalf of all MU students, however, the students will be responsible for payment of the application fee of \$200 and tuition fees. IEP is responsible for processing each student application and issuing an I-20 Visa for each applicant. IEP will send I-20's and admission packages as a group, directly to MU.

Transcripts

Upon final completion of the academic program, MU students, can receive an official UCR transcript which details grades and numbers of credits. Students must request and pay for an official transcript through UCR Extension Student Services (in person, online or by mail).

Housing

MU students are responsible for their housing and meal costs. Students have two housing Options.

- International Village (IV) -- single or double rooms, kitchen facilities. (Fees and details: <http://www.iep.ucr.edu/housing>)
- Home Stay -- double occupancy with an American family (Fees and details: <http://www.iep.ucr.edu/housing>)

Students may also arrange their accommodation outside UCR properties (off-campus housing) in apartments near UCR. UCR recommends all students seeking off campus housing make sure

they are shown the exact living space they would be assigned and to make sure they understand the terms of the lease before signing it. Housing leases can be very difficult to break in the US, and future tenants do have the legal right to see their new residence before moving in. While UCR will support MU students if they do encounter a difficult situation with an off-campus lease, UCR might not be able to assist them as these are not UCR properties. MU students choosing this option are encouraged to book a short-term accommodation to stay in while they look for off-campus housing. UCR offers short-term accommodation at the Extension Residence Center (fees and details: <http://www.iep.ucr.edu/housing/erc.html>).

Term and Termination

This Memorandum of Understanding is good for three (3) years and it or any of its parts may be modified or terminated by written consent of both parties who will comply with the obligations that might be in effect on the date of termination. This contract will expire on **December 31, 2023**, and it is anticipated that a new agreement will be negotiated before that date.

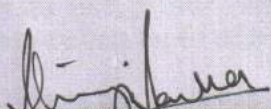
This Memorandum of Understanding does not, in and of itself, obligate either MU or IEP to any financial expenditure not explicit in the above. Termination of this agreement can be made by either party. Both parties hereby agree to comply with each and every obligation contained in this document and all those that might be in effect on the date of termination of the Memorandum of Understanding.

Signatures

MU agrees to publicize the opportunities available under this Agreement and promote the development of cooperation.

Having read the present Memorandum of Understanding, and being fully aware of the content and scope of each and every one of its clauses, the parties hereby affix their signatures to the present document.

MANGALAYATAN UNIVERSITY

By  _____
Prof. Shiyaji Sarkar
Registrar

Date 12. Sept 2019

**INTERNATIONAL EDUCATION PROGRAMS
University of California, Riverside**

By  _____
Dr. Jean-Bernard Adrey
Associate Dean, International Education Programs

Date 09/12/2013